

6 January 2021

Dear parent/carer

### **Free School Meal Arrangements**

The Government recently changed its guidance regarding the opening of schools and has advised that primary and secondary schools in England were to be closed from Tuesday 5 January for in-person attendance, except for children of key workers or vulnerable children.

The following arrangements will now apply, until further notice, for those students eligible for Free School Meals (FSM):

For students who are attending the on-site provision in-person and eligible for FSM:

- Our canteen is operating and a FSM will be provided for each eligible student as per normal school opening.

For eligible FSM students not attending the Academy in-person:

- Thursday 7 January and Friday 8 January: A packed lunch can be collected, from the Academy reception, on Thursday 7 January between 11.30am and 12.30pm. This will cover both days.
- Monday 11 January and Tuesday 12 January: A packed lunch can be collected, from the Academy reception, on Monday 11 January between 11.30am and 12.30pm. Again, this will cover both days.
- For the period from Wednesday 13 January to Friday 22 January a food hamper will be made available for each eligible FSM student. This hamper will be ready for collection, from the Academy reception, on Wednesday 13 January between 9.00am and 12.30pm.

In each of these periods the collection should be made:

1. By the parent/carer.
2. If this is not feasible, please ask a friend, volunteer or family member to collect the packed lunches and/or food hamper on your behalf.
3. Finally, if neither collection option 1 or 2 are feasible, then please do get in touch with the Academy, on [office@dukeries.atrust.org.uk](mailto:office@dukeries.atrust.org.uk) and we will do our utmost to assist in getting the packed lunches and/or the food hampers to you, albeit we do have limited resource in this regard.

We appreciate that this change is short notice and may inconvenience you but our aim is to ensure all those eligible for FSM have access to an appropriate meal.

Yours sincerely



Mr Ged Rae  
Principal