



The Dukeries Academy

TRANSITION 2020

INFORMATION FOR PUPILS, PARENTS AND CARERS



MESSAGE FROM MR RAE, OUR PRINCIPAL

I am delighted to welcome our new Year 7 students to The Dukeries Academy. The move from primary school to a large secondary Academy is very exciting but it can also be daunting, especially during these unusual times. Our experienced team recognise this and understand that students and parents/carers need to feel reassured, happy and safe during this transition period. This pack is designed to provide information which will help you and your child through the transition process. If you have any questions between now and the start of term in September, please do not hesitate to contact us at office@dukeries.atrust.org.uk All other contact details can be found within this booklet and on our website and Transition Facebook group.



@DukeriesAcademy



www.facebook.com/dukeriesacademy/

A WORD FROM OUR EXECUTIVE PRINCIPAL, ANDREW WILSON



It is my pleasure to be welcoming you as you join The Dukeries Academy (TDA), one of the fantastic academies in our Academy Transformation Trust family. We understand that this is a unique year to be moving up to secondary school. Mr Rae and the team are working to ensure that your transition to TDA will be a positive and exciting start to your journey both at the Academy and

within our trust. #TransformingLives is at the very centre of our work. For example, over this time of partial closure, our fantastic teachers have had the opportunity to access a huge range of training from the very best experienced and nationally recognised experts. This is therefore a fantastic time to be joining TDA, one of the highest achieving schools in the area as we begin our journey from 'Good' to 'Great'.



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"TRANSITION EVENTS REALLY HELPED ME AND I LIKED HOW WE HAD A TOUR OF THE SCHOOL. IT WAS GREAT TO BE ABLE TO MEET SOME OF THE TEACHERS BEFORE SEPTEMBER"- STUDENT

OUR ACADEMY VISION, PURPOSE AND VALUES

We have recently proposed a significant change to our Academy vision, purpose and values and are currently consulting with students, parents/carers and other stakeholders.

Academy Vision

To inspire excellence and maximise opportunities for all. #ThinkBig

Academy Purpose

1. To be a beacon of inclusive educational excellence which fosters ambition, facilitates great learning and enables outstanding progress for every student irrespective of their starting point.

2. To be the trusted Academy of choice at the heart of our community.

3. To be recognised as an exceptional place to work which attracts, retains and develops the very best staff and leaders.

4. To develop ambitious knowledge, character and cultural capital to empower our students to be bold and courageous change-makers who are equipped to thrive in, and make a positive contribution to, a rapidly changing world.

Academy Values

Our Academy ethos is underpinned by the following three values:

Integrity: We have the courage to act in a moral and ethical way. We aspire to be honest and to treat ourselves and others with respect and kindness.

'Integrity is doing the right thing, even when no one is watching'.
CS Lewis

Ambition: We are passionate about working hard and are optimistic and persistent as we overcome barriers to achieving our aspirations.

'Character cannot be developed in ease and quiet. Only through experience of trial and suffering can the soul be strengthened, ambition inspired, and success achieved'
Helen Keller

Excellence: We are relentless in our desire to do our very best in every aspect of our lives.
'All labour that uplifts humanity has dignity and importance and should be undertaken with painstaking excellence.'
Martin Luther King

OUR YEAR 7 AND TRANSITION TEAM

We aim to support every child by providing access to high quality academic, pastoral and emotional support by a dedicated Year 7 team. This team includes an Assistant Principal, a Standards and Progress Leader, a Pastoral Leader, a SENCO, a Learning Mentor and a team of tutors. Each student will be assigned a tutor group which will meet for 25 minutes every morning.



Mr C Mellors
Standards and Progress
Leader



Mrs Z Price
Pastoral Leader



Miss V Watson
SENDCO

THE ACADEMY LEADERSHIP TEAM

The Academy is led by an experienced Senior Leadership Team which has six members in addition to Mr Rae, the Principal. Senior Leaders spend a lot of time in lessons and will always be on duty before and after school and at break and lunchtime.

Mr G Rae, Principal
Mrs J Ferris, Senior Assistant Principal
Mrs E Rosaman, Senior Assistant Principal
Mr M Brett, Assistant Principal
Ms M Hackett, Director of Sixth Form
Mr J Robinson, Assistant Principal
Mrs T Russell, Lead Practitioner



THE YEAR 7 CURRICULUM

and baseline assessment.

In Year 7, our students experience a broad, balanced and challenging curriculum, designed to allow our young people to find, and pursue, their interests. Our curriculum is wide-ranging and focuses on academic excellence.

Engagement is central to our work and our focus on arrival in Year 7 is that students are able to settle in, understand our routines and expectations and enjoy their learning from day one. Students will study a range of subjects, and will explore topics from Descriptive Writing to the Norman Conquest and will be introduced to new subjects and concepts for the first time, particularly in Modern Foreign Languages and across our Design and Create faculty.

Year 7 students will be given a baseline test, so that we can quickly and accurately understand their strengths and tailor our planning and teaching to meet their needs. We place a strong focus on reading, literacy and numeracy and will work purposefully and deliberately to address any gaps in our student's learning, helping them to make rapid and sustained progress through Year 7 and beyond. Students will study the following subjects:

- English
- Maths
- Science
- Geography
- History
- Religious Education
- Spanish
- Technology
- Art
- Music
- Drama
- PE
- PSHCE and Citizenship

Academic Excellence

The Dukeries Academy has exceedingly strong outcomes at the end of Key Stage 4. Progress has been above national average for the past four years and in 2019 our students made more progress than in any other local state school.

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"THE TRANSITION PROGRAMME REALLY HELPED MY DAUGHTER FEEL MORE CONFIDENT IN STARTING A NEW SCHOOL AND THE SUPPORT FROM STAFF DURING THIS TIME WAS EXCELLENT" - PARENT

Response to Covid-19

The Academy and Academy Transformation Trust has taken a #safesteadygradual approach in response to the COVID-19 pandemic. We have and will continue to put the safety of our students and staff at the heart of every decision we make. Our plan has been guided by five principles:

- Safety
- Quality
- Equality
- Well-being
- Communication

We are currently working hard to develop and implement plans for full Academy reopening in September 2020 and will be in touch with you before the Summer holiday with full details

**2019
Progress 8
+0.23**



THE ACADEMY DAY

We operate a six-period day, with lessons lasting 50 minutes each

8.40am - 9.05am **Registration**

9.05am - 9.55am **Lesson 1**

9.55am - 10.45am **Lesson 2**

10.45am - 11.00am **Break**

11.00am - 11.50am **Lesson 3**

11.50am - 12.40pm **Lesson 4**

12.40pm - 1.20pm **Lunch**

1.20pm - 2.10pm **Lesson 5**

2.10pm - 3.00pm **Lesson 6**

After 3.00pm - **End of formal Academy day and start of enrichment activities and additional learning.**



REWARDS & RECOGNITION

We want you to feel that your hard work and positive attitude is recognised and there are many ways that we do this at The Dukeries Academy.

- Verbal recognition and praise for meeting high expectations of work and behaviour.
- Texts and letters home.
- Positive points.
- Lapel badges for achieving points thresholds, good attendance, positive attitudes and achievement.
- Invitation to exclusive events for example, pizza or ice cream parties.
- Whole Academy Recognition events for example Gold Rush Week and Being Brilliant Week.
- Awards events for KS3, KS4 and KS5.

"I COULDN'T HAVE CHOSEN A BETTER SCHOOL FOR MY TWO CHILDREN. NOTHING IS TOO MUCH FOR THE DUKERIES STAFF WHEN IT COMES TO THE SUCCESS AND SUPPORT OF THE STUDENTS AND I CANNOT THANK THEM ENOUGH. A BIG WELL DONE TO THE DUKERIES ACADEMY. KEEP UP THE AMAZING WORK!" – PARENT

Stationery and Equipment

We also expect our students to be well-equipped for learning every day. To support students in meeting our expectations we will provide the following items, free of charge, when we return to the Academy in September: a pencil case, two pens, two pencils, a ruler, an eraser and a pencil sharpener.

Students may bring their own equipment and stationery, but the list above is the minimum equipment that we require students to bring with them every day. We would also encourage students to have their own scientific calculator.

The recommended calculator can be purchased from our Maths Faculty or from our Stationery Shop for around £6.00.

At The Dukeries Academy we expect everyone to take pride in their personal appearance. A smart school uniform helps us to make sure everyone feels part of The Dukeries Academy 'team' and no one is left out. We expect all students in KS3 and KS4 to wear the following:

UNIFORM



- The Academy blazer.
- White, collared shirt.
- Gold and black tie - your first one will be provided for you for free. You will pick it up during transition or on your first day.
- Plain black tailored trousers (no jeans, chinos, tight, stretchy or legging styles). or a plain black skirt, knee length or just above the knee. The style should be pleated or fall away from the body (no tight, stretchy styles).
- Black or dark coloured socks or black tights.
- Black V-neck jumper to be worn under the blazer (optional).
- Sensible, flat soled black shoes (no high heels, boots, trainers or canvas shoes).
- A rucksack large enough to carry books, equipment and PE kit.
- For PE: A Dukeries polo shirt or plain white T-shirt, black shorts, white socks, trainers. An optional rugby shirt is also available.

At The Dukeries Academy it is important that everyone understands and adheres to our high standards in relation to our dress code. Please be aware of the following:

- Hairstyles should be appropriate. No more than one hair colour and no bright, unnatural colours.
- A small amount of subtle make-up is allowed.
- One small stud earring in each ear is allowed.
- A wrist watch is allowed but no other jewellery, piercing or fashion accessories are allowed.
- Nail extensions and nail varnish are not allowed.

Uniform suppliers

Schoolwear Centre
69A Westgate
Mansfield
NG18 1RU

01623 650782

schoolwearsolutions.com/our-schools/the-dukeries-academy/

Uniform Direct
9 Market Street
Gainsborough
DN21 2BL

01427 616105

uniform-direct.com

BEHAVIOUR & STANDARDS

We expect exceptionally high personal standards which are summarised by our behaviour obligations **'Ready, Respectful, Safe'**. These obligations apply to the way students are expected to conduct themselves at all times in the Academy by;

READY

- lining up quietly in your group at the start of the day.
- having the correct uniform, equipment and a positive 'can do' attitude.
- completing lesson 'Do Now' tasks set at the beginning of each lesson without prompting.
- completing all home learning so you are ready for future lessons.

RESPECTFUL

- showing respect to every member of our Academy community.
- treating the Academy buildings and environment with respect.
- showing tolerance and understanding of difference.
- being kind to each other.
- listening to staff and to each other without interrupting.
- following staff instructions the first time and without argument.

SAFE

- moving in a calm and purposeful way around the Academy, following one-way systems.
- avoiding physical contact with other students.
- not being involved in any incidents of unkind or intolerant behaviour.
- being kind and helpful to others who may be experiencing difficulties.
- following all instructions for safety drills without question.



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"We will create a culture of disruption free learning and high expectations"
Mr Rae, Principal

Mobile Phones

Students may bring their phone to the Academy for use during the journey to and from school. However, phones are not allowed to be used at any time during the Academy day unless as part of an arranged, teacher led activity.



The Dukeries Academy

SAFEGUARDING 2020

We want everyone to feel safe at TDA, so we make safeguarding the highest priority. You can report a concern to any member of the team including your tutor, a class teacher or a member of support staff.

At TDA we believe that

“safeguarding is everyone's responsibility”



Mrs J Ferris Senior DSL

A member of our safeguarding team is always on hand to help with any safeguarding matters. You can come straight to us or speak to any staff member who will know how to find the right help. Here are some photos of our trained Designated Safeguarding Leads so you know who we are.



Miss L Maycock DSL



Mrs F Prince DSL



Miss M Hackett DSL



Mr C Mellors DSL



Miss V Watson DSL



Mrs E Bowskill DSL



Miss A Javed DSL



Anti Bullying
"Speak To
Us"

At TDA we do not tolerate any form of unkind behaviour, hate speech, discrimination or bullying. If you want to report any concerns of this nature in private you can use the **Speak To Us** link on our website.

<https://www.dukeries.attrust.org.uk/form/?pid=86&form=18>

TRAVELLING TO AND FROM THE ACADEMY

We encourage students to walk or cycle to the Academy. We have recently fitted new bike shelters for students to store their bikes during the day. Some students will however catch the school bus. Please see details of our school bus services below.

Village	Bus No	Pick up	Depart
Edwinstowe	907 (Stagecoach)	4 th Avenue at 8:12 am	Departs at 3:15 p.m. and arrives back at approx. 3:40 p.m.
	906 (Glenn Ryder Coaches)	Mansfield Road, near old Manvers Arms at 8:15 am	Departs at 3:15 p.m. and arrives back at 3:30 p.m.
	305 (Stagecoach)	Picks up from Henton Road, Abbey Road (South Junction) at 8:15 am	Departs at 3:15 pm and arrives back at 3:30 pm
Bilsthorpe	301 (Stagecoach)	Mickledale Lane/Eakring Road at 8:10 am (near shop 4u)	Departs at 3:15 p.m. and arrives back at 3:30 p.m.
	304 (Stagecoach)	Mickledale/Stanton Arms at 8:18 am	Departs at 3:15 p.m. and arrives back at 3:30 p.m.

Walesby	Service bus (SHERWOOD ARROW)	Walesby School, New Hill 8:09 am Walesby, Retford Road 8:10 am Boughton, Retford Road 8:19 am Boughton, Linton lane 8:20 am Dukeries Academy arrive 8:25 am	Departs at 3:15 p.m. and arrives back New Hill at approx. 3.25 p.m. NOTE - WE ALSO HAVE A SMALL MINIBUS THAT GOES TO WALESBY AT THE END OF THE DAY.
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Students travelling from other destinations are to make their own way to the Academy using public transport or by car. Your child may be eligible for a bus pass. School bus passes are issued by Nottinghamshire County Council. You can apply for your child's bus pass at

<https://www.nottinghamshire.gov.uk/education/travel-to-schools>

MONEY & PAYMENTS



The Dukeries Academy operates a no-cash policy. There is no requirement for your child to bring money into school.

You will receive a School Money account and 4-digit PIN number for use in the Academy cafeteria.

Accessible at www.schoolmoney.co.uk, you will be sent a bespoke login linked to your child. Here you can manage, top-up and pay for trips using your own user profile.

All payments (dinner money, trips, uniform purchases) are made via this website.

We recommend £10.50 per week dinner money as a guideline (£2.10 meal deal per day, supplied by our caterers Chartwells).

Free School Meal and Pupil Premium

Free School Meals are administered by Nottinghamshire County Council; you can find information and the form to apply at the link below;

<https://www.nottinghamshire.gov.uk/education/school-meals/free-school-meals-and-milk>

To be eligible families must be in receipt of:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earning from up to three of your most recent assessment periods). Free school meals are available to pupils in receipt of, or whose parents are in receipt of, one or more of the qualifying benefits:
- Income Support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual gross income of no more than £16,190
- Working Tax Credit run-on (paid for the four weeks after the person stops qualifying for Working Tax Credit)

For every child in receipt of Free School Meals The Dukeries Academy receives additional funding to support their learning. This is called the Pupil Premium. Details of how this funding is spent can be found on our website. This means that even if your child does not wish to receive a Free School Meal it is essential that all eligible families apply.

EXTRA-CURRICULAR PROVISION

At the end of the formal Academy day, we provide an array of extra-curricular opportunities for our students to enrich their learning. You will find clubs and activities in most subject areas, and this is a great way to meet new people and learn new skills.

Some of our facilities include;

- Full-size astro turf
- Indoor sports hall
- Tennis & netball courts
- Trampolining gym
- Fully equipped drama studio & theatre
- Music rehearsal & production facilities
- Community library
- IT suites
- Technology & art workshops



CLUBS & OPPORTUNITIES

Sports teams

Debating Society

Annual Music & Drama Productions

Brilliant Club Able Learners Scheme

Peripatetic music tuition

Ambition Nottingham University Programme



...and many more!



Academy Term Dates

2020-2021

August 2020							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
31						1	2
32	3	4	5	6	7	8	9
33	10	11	12	13	14	15	16
34	17	18	19	20	21	22	23
35	24	25	26	27	28	29	30
36	31						

September 2020							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
36		1	2	3	4	5	6
37	7	8	9	10	11	12	13
38	14	15	16	17	18	19	20
39	21	22	23	24	25	26	27
40	28	29	30				

October 2020							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
40				1	2	3	4
41	5	6	7	8	9	10	11
42	12	13	14	15	16	17	18
43	19	20	21	22	23	24	25
44	26	27	28	29	30	31	

November 2020							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
44							1
45	2	3	4	5	6	7	8
46	9	10	11	12	13	14	15
47	16	17	18	19	20	21	22
48	23	24	25	26	27	28	29
49	30						

December 2020							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
49		1	2	3	4	5	6
50	7	8	9	10	11	12	13
51	14	15	16	17	18	19	20
52	21	22	23	24	25	26	27
53	28	29	30	31			

January 2021							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
53					1	2	3
1	4	5	6	7	8	9	10
2	11	12	13	14	15	16	17
3	18	19	20	21	22	23	24
4	25	26	27	28	29	30	31

February 2021							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
5	1	2	3	4	5	6	7
6	8	9	10	11	12	13	14
7	15	16	17	18	19	20	21
8	22	23	24	25	26	27	28

March 2021							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
9	1	2	3	4	5	6	7
10	8	9	10	11	12	13	14
11	15	16	17	18	19	20	21
12	22	23	24	25	26	27	28
13	29	30	31				

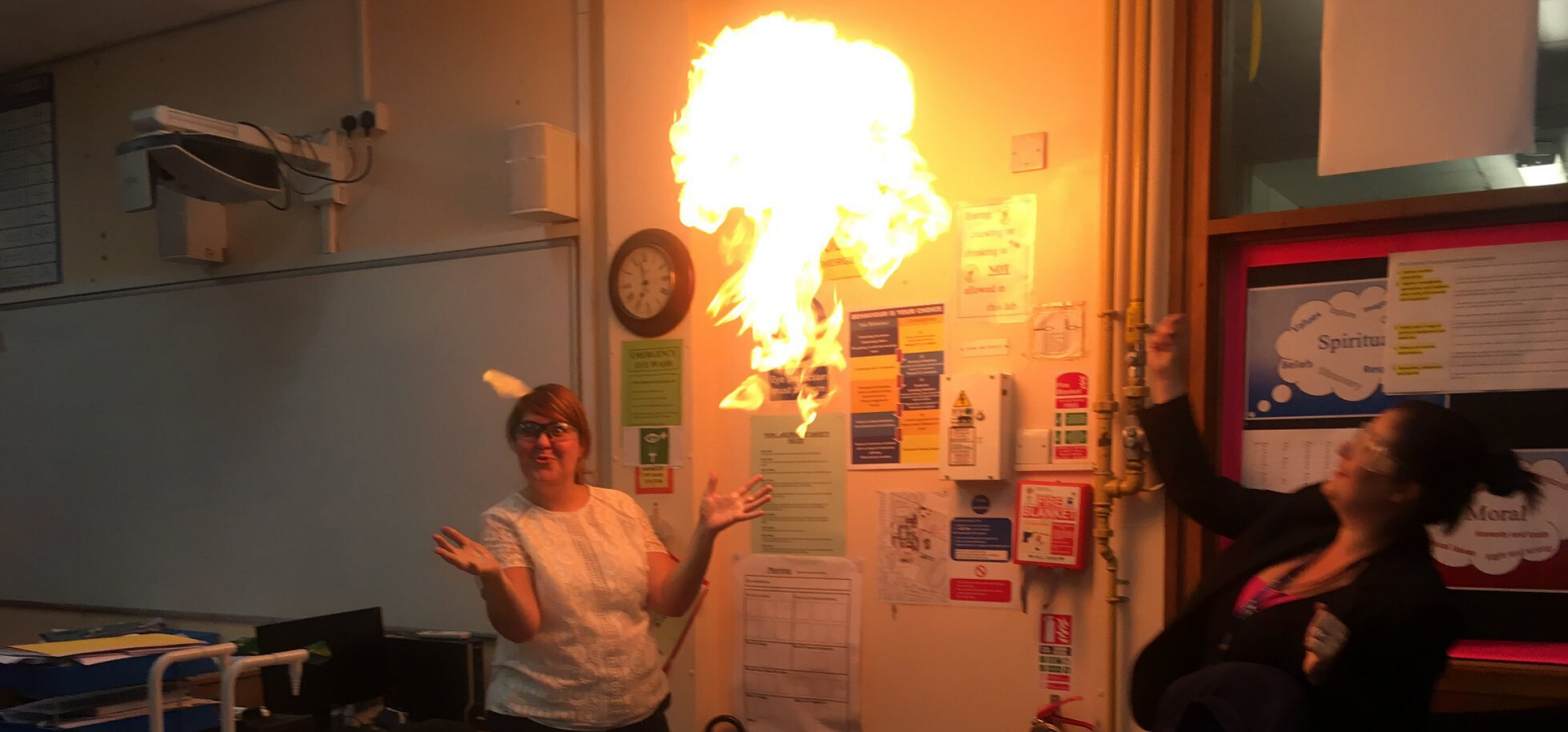
April 2021							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
13				1	2	3	4
14	5	6	7	8	9	10	11
15	12	13	14	15	16	17	18
16	19	20	21	22	23	24	25
17	26	27	28	29	30		

May 2021							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
17						1	2
18	3	4	5	6	7	8	9
19	10	11	12	13	14	15	16
20	17	18	19	20	21	22	23
21	24	25	26	27	28	29	30
22	31						

June 2021							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
22		1	2	3	4	5	6
23	7	8	9	10	11	12	13
24	14	15	16	17	18	19	20
25	21	22	23	24	25	26	27
26	28	29	30				

July 2021							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
26				1	2	3	4
27	5	6	7	8	9	10	11
28	12	13	14	15	16	17	18
29	19	20	21	22	23	24	25
30	26	27	28	29	30	31	

- Academy Holiday
- Staff Development Day
- Bank Holidays



KEEPING IN TOUCH

You can stay up-to-date with all that's happening by reading our termly newsletter and by following us on **Facebook** and **Twitter**



THE DUKERIES ACADEMY
WHINNEY LANE, NEW OLLERTON, NEWARK,
NOTTS. NG22 9TD
T: 01623 860545
E: OFFICE@DUKERIES.ATTRUST.ORG.UK
W: WWW.DUKERIES.ATTRUST.ORG.UK