



## Provider Access Policy (Baker Clause Policy)

Policy reviewed by The Dukeries Academy

February 2021

This policy links to:

- [Careers policy](#)
- [Equalities policy](#)
- [RSHE policy](#)

REVIEW DATE: February 2021

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests Procedure

A provider wishing to request access should contact

*Miss Michelle Hackett – Senior teacher, Sixth form and raising aspirations lead*

Telephone: 01623 860545 Email: [m.hackett@dukeries.attrust.org.uk](mailto:m.hackett@dukeries.attrust.org.uk)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year group	Autumn term	Spring term	Summer Term
Year 8	Ambition Nottingham Barclays Life Skills delivered during tutor time	Careers week - tutor activities Careers of the future drop down day	Ambition Nottingham Careers and PSHE activity week.
Year 9	Ambition Nottingham run with NTU Barclays Life Skills delivered during tutor time	Careers week - tutor activities STEM day for girls Sheffield Hallam Medical Mavericks – careers in health professions DANCOP – careers advice during options evening	Ambition Nottingham University open day trip Completion of Pixl Edge apprentice – based on soft employability skills Careers and PSHE activity week.

Year 10	Ambition Nottingham run with NTU Barclays Life Skills delivered during tutor time- employability, goal setting, CV , letter writing Mock interviews with businesses	Careers week- tutor activities STEM day for girls Sheffield Hallam Medical Mavericks – careers in health professions DANCOP – careers advice during parents evenings and assemblies	Careers and HE fair- internal Uni frog introduced career planning, skills development Work experience, business workplace trip. Careers and PSHE activity week.
Year 11	Careers fair – external Barclays Life Skills delivered during tutor time	Careers week - tutor activities Apprenticeship. Job application workshops (ASK) 1 to 1 interviews with independent career guidance/ advice. Sixth form interview Business visits/assemblies as part of Newark and Sherwood business enterprise group. STEM day for girls Sheffield Hallam Medical Mavericks – careers in health professions	Careers and HE fair- internal

Year 12	<p>Careers fair-external          Post-18 assembly - apprenticeships          Employability soft skills development through Pixl Edge          Work experience assemblies – work experience planning</p>	<p>Careers week- tutor activities          HE UCAS fair          Workshops and research about pathways post 18.          Small group sessions: future education, training and employment options.          Business visits/assemblies as part of Newark and Sherwood business enterprise group.          STEM day for girls          Sheffield Hallam          DANCOP – careers advice during parents evenings and assemblies          Uni frog launch – research and personal statement writing</p>	<p>Careers and HE fair- internal          Completion of PIXL Edge graduate employability skills.          Completion of work experience and reflection.          Careers and PSHE activity week.</p>
Year 13	<p>Workshops – HE and higher apprenticeship applications          Careers fair          Small group sessions: future education, training and employment options – Weekly bulletin delivered by tutors containing current apprenticeship current vacancies.</p>	<p>Careers week - tutor activities          Apprenticeship. Job application workshops (ASK)          Weekly bulletin delivered by tutors containing current apprenticeship current vacancies          DANCOP – careers advice during parents evenings and assemblies</p>	

## **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available audio visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

All visiting speakers must adhere to our school vetting policy:

- All guest speakers must send emails from a registered company not a private email.
- All must sign in and wait to be collected from main reception □ All have a member of staff with them at all times.
- All are escorted to the main reception to sign out.
- Emails are exchanged to discuss the topic and delivery prior to the visit.
- Safeguarding and fire evacuation instructions are reviewed when signing in.

## **In addition**

Staff from organisations such as Amnesty International, DWP, NCS etc have their work ID available

Speakers for Schools is a company that provides high profile speakers to come into schools. These speakers are vetted by the organisation, the principal approved our school to part of their organisation. When arranging a visit the speakers for schools coordinator is made aware of the time, duration and locations of the talk as well as the target audience. There is then a follow up email when you have to give feedback about your speaker.

Businesses that come in have registered to be part of the schools and business project with the senior project officer for economic growth Newark and Sherwood council

Visitors that come in regularly – our progression specialist or a university volunteer for work placement have a letter of comfort from their employer plus provide ID such as passport or drivers licence.

## **Approval and review**

Approved on 6/2/2020 by The Dukeries Academy

Next review: 6/2/2021

Head teacher: Claire Leitheiser