

TDA Drama Department

Covid 19 Risk Assessment

September 2020

Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual risk rating H / M / L	Further Action Required	
Cleanliness of the Theatre (Q18) and the Drama Rehearsal Space (Q14)	Staff Students Others	Spread of COVID 19 / illness	<ul style="list-style-type: none"> • Drama area to be cleaned strictly following the cleaning rota to ensure there is no cross-contamination between year group bubbles. • Cleaning to take place at break time and lunch time, in addition to the usual morning and after school slots. This cleaning rota was already timetabled before we were asked to move to classroom lessons. Where there is an issue with cleaning at lunch times due to split lunches cleaning will take place during lesson change overs. • Students will not be allowed access to the department during break and lunch time due to cleaning procedures. • Hand sanitisers must be kept filled. • Lidded bins for disposal of waste to be used to avoid spread of any germs. • Windows and doors kept open when possible to allow ventilation. • We will ask students to wipe down their own chairs with wipes before they stack them at the end of the lesson. 	LOW		N
Entering the Drama area	Staff	Spread of COVID 19 /	<ul style="list-style-type: none"> • Students line up in their designated year group area and are collected by teaching staff and 	LOW		N

start of lesson	Students	illness	<p>walked over to the drama area.</p> <ul style="list-style-type: none"> • Students to line up outside the Theatre/Rehearsal space and then are to enter room one at a time. • All students must sanitise hands upon entering the Theatre/Rehearsal Space. • Students to place bags/coats at the side of the room. • All students to collect a chair and sit in large circle ready for the register/do no activity. 			
Use of resources	Staff Students	Spread of COVID 19 / illness	<ul style="list-style-type: none"> • For script work students to have their own copy, which will be named and stored in students books/folders. No sharing of scripts is permitted. Any short scripted scenes will be projected for students to read from. • No props or costumes to be used. 			
Practical Drama lessons	Staff Students	Spread of COVID 19 / illness	<ul style="list-style-type: none"> • Whilst government guidelines do not call for social distancing between students in year group bubbles, social distancing between staff members and students must be maintained during all drama lessons. • Use the innovation room instead of the rehearsal space as this is larger and easier to socially distance. • Warm ups/drama games/exercises will be socially distanced, with no contact games allowed. • Students will be reminded that when they are rehearsing/performing there is to be NO PHYSICAL CONTACT between them. • No shouting/chanting/singing during warm ups, rehearsals or performances. • Students encouraged to rehearse side to side instead of face to face. • Students will be allocated a group for group work at the start of the term. They will work in this group 	LOW		N

			<p>for all lessons. The space will be divided up to ensure that each group has their own space to work in. Students will not be able to move into another groups space.</p> <ul style="list-style-type: none"> • When the weather allows rehearsals and lessons will be taken outside (area behind the Theatre and behind the Rehearsal space) • When watching others perform students must form a socially distanced audience and the performers must remain 2 metres from the audience. • Hand sanitiser will be available during the lesson but must be used at the end of every lesson. 			
First aid / medical emergency	Staff Student	Spread of COVID 19 / illness	<ul style="list-style-type: none"> • If a student requires first aid staff will call on-call who will co-ordinate any first aid requirements • Should a student require immediate first aid, full PPE MUST be worn by staff member including gloves, face mask, apron, visor (if appropriate) • Ensure hand sanitising/washing is a priority for both the student and staff member 			
Extra curricular activities/performances	Staff Students Others	Spread of COVID 19 / illness	<ul style="list-style-type: none"> • Due to cleaning at lunchtimes, no extracurricular activities will take place during this time. • We will not begin rehearsing for the whole school musical/showcase until government guidelines allow mixing of bubbles. • No theatre trips planned until guidelines change – KS4 and 5 to access online performances to answer the Live Theatre Review exam questions. • No audiences (other year groups/parents) for practical performances/exams. 			

