

Dukeries Academy : Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact

Miss Michelle Hackett – Senior teacher, Sixth form and raising aspirations lead

Telephone: 01623 860545 Email: m.hackett@dukeries.attrust.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year group	Autumn term	Spring term	Summer Term
Year 8	Ambition Nottingham Barclays Life Skills delivered during tutor time	Careers week 5/3/18/ - tutor activities	Ambition Nottingham
Year 9	Ambition Nottingham run with NTU Barclays Life Skills delivered during tutor time	Careers week 5/3/18/ - tutor activities STEM day for girls Sheffield Hallam Medical Mavericks – careers in health professions DANCOP – careers advice during options evening	Ambition Nottingham

Year 10	Ambition Nottingham run with NTU Barclays Life Skills delivered during tutor time- employability, goal setting, CV , letter writing	Careers week 5/3/18/ - tutor activities STEM day for girls Sheffield Hallam Medical Mavericks – careers in health professions DANCOP – careers advice during parents evenings and assemblies	Careers and HE fair- internal Uni frog introduced career planning, skills development
Year 11	Careers fair – external Barclays Life Skills delivered during tutor time	Careers week 5/3/18/ - tutor activities Apprenticeship. Job application workshops (ASK) 1 to 1 interviews with independent career guidance/ advice. Sixth form interview Business visits/assemblies as part of Newark and Sherwood business enterprise group. STEM day for girls Sheffield Hallam Medical Mavericks – careers in health professions	Careers and HE fair- internal ESF qualification – employability
Year 12	Careers fair- external Post-18 assembly - apprenticeships Employability soft skills development through Pixl Edge Work experience assemblies – work experience planning	Careers week 5/3/18/ - tutor activities HE UCAS fair Workshops and research about pathways post 18. Small group sessions: future education, training and employment options. Business visits/assemblies as part of Newark and Sherwood business enterprise group. STEM day for girls Sheffield Hallam DANCOP – careers advice during parents	Careers and HE fair- internal Completion of PIXL Edge employability skills. Completion of work experience and reflection.

		evenings and assemblies Uni frog launch – research and personal statement writing	
Year 13	Workshops – HE and higher apprenticeship applications Careers fair Small group sessions: future education, training and employment options – Weekly bulletin delivered by tutors containing current apprenticeship current vacancies.	Careers week 5/3/18/ - tutor activities Apprenticeship. Job application workshops (ASK) Weekly bulletin delivered by tutors containing current apprenticeship current vacancies DANCOP – careers advice during parents evenings and assemblies	ESF qualification – employability

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved on 2.2.18 by The Dukeries Academy

Next review: 2.2.19

Head teacher: Claire Leitheiser